GOVERNANCE, FINANCE & RESOURCES COMMITTEE

3 November 2026

6:30PM AT THE TOWN HALL

Members of the Governance, Finance and Resources Committee are hereby summoned to this meeting – (namely: Councillors, Smith (Chair), Albon, Alcock, Coles, Duck, J Fradgley, Lee, Petrovic, Vos and The Mayor)

Recording of meetings by Press and the Public

Recording, filming and photography at meetings of the Council, which members of the public can attend is allowed as long as proceedings at the meeting are not disrupted. Recording is not allowed when the meeting has agreed to formally exclude the press and public due to the nature of business discussed. To minimise disturbance to others attending the meeting please switch your phone or other mobile device to silent mode. Unless agreed otherwise in advance, recording and reporting must take place from the public seating area and should be overt and focused on those speaking at the meeting, not other members of the public.

A G E N D A

1. **To Accept Apologies for Absence**

2. **Declarations of Interests** (on items on the Agenda)

3. **To receive written requests for dispensation**

4. **Public Participation** on matters under which the Council has control or is a consultative body (subject to a time limit of 15 minutes, 3 minutes per speaker).

5. To approve draft Open Minutes of the Governance, Finance & Resources Committee Meeting held on 22 September 2026

22 September 2026

6. Town Clerk's Open Report

FINANCE

6.1 Management Accounts for Q2 July-September 2026

6.2 2027/28 Budget Process

6.3 Draft Budget 2027/28

GOVERNANCE

6.4 Annual Review of Policies and Procedures

RESOURCES

6.5 Appointment of Deputy Chief Officer and Deputy Town Clerk

GENERAL

6.6 Town Clerk and RFO's verbal update

7. To note the Terms of Reference for the Committee

Governance-Finance-Resources-Terms-of-Reference.pdf

8. EXCLUSION OF THE PUBLIC AND PRESS

To pass the following resolution:

"The press and public are excluded due to the confidential nature of the business under the Public Bodies (Admissions to Meetings Act) 1960 s1. sub section 2"

9. Staffing matters

Confidential report for members of the Committee only

a) Staffing Update
b) Probationary period
c) Strategic Partnership Programme Manager - update.

C Nash

Caroline Nash
Town Clerk and Chief Officer
28.10.2026