**STRATFORD-UPON-AVON TOWN COUNCIL MEETING**

**24 November 2026**

**6:30PM AT THE TOWN HALL**

**All Members of the Council are hereby summoned to this meeting.**

**Recording of meetings by Press and the Public**

Recording, filming and photography at meetings of the Council, which members of the public can attend is allowed as long as proceedings at the meeting are not disrupted. Recording is not allowed when the meeting has agreed to formally exclude the press and public due to the nature of business discussed. To minimise disturbance to others attending the meeting please switch your phone or other mobile device to silent mode. Unless agreed otherwise in advance, recording and reporting must take place from the public seating area and should be overt and focused on those speaking at the meeting, not other members of the public.

**Presentation ahead of start of meeting: 10 minutes**

**Food Resilience Presentation by Julie Hudson and Stephen Norrie of Net Zero Stratford and Matt Walker, Stratford Town Trust.**

**A G E N D A**

1. **To Accept Apologies for Absence**

2. **Declarations of Interests (on items on the Agenda)**

   Members of the Council to declare any interest they may have in items identified for discussion at the Meeting, in accordance with the Code of Conduct. Members to declare the existence and nature of interests in items on the agenda in accordance with the adopted Code of Conduct. Declarations should be disclosed during this item. However, the existence and nature of any interest that subsequently becomes apparent during the course of the meeting must be

disclosed immediately. If the interest is not registered, Members must notify the Monitoring Officer of the interest within 28 days.

3. **To receive written requests for dispensation**

4. **To grant any requests for dispensation**

5. **Public Participation** on matters under which the Council has control or is a consultative body (subject to a time limit of 15 minutes, 3 minutes per speaker).

6. **Mayor's Announcements**

7. **To Approve the Minutes of the Council meeting held on 15 September 2026**

15 September 2026

8. **To adopt the Draft Minutes of the Governance, Finance and Resources Committee meetings held on**

- **22 September 2026 attached as Appendix A**

  **Recommendations** to be considered:

  **Minute 15.7 External Audit (AGAR) update**
  **Minute 15.8 Appeals Sub-Committee and Terms of Reference**

  **22 September 2026**

- **3 November 2026 attached as Appendix B**

  **Recommendations** to be considered:

  **Minute 24.4 Annual Review of Policies and Procedures**
  **Minute 24.5 Appointment of the Deputy Chief Officer and Deputy Town Clerk**

  **3 November 2026**

9. **To adopt the Draft Minutes of the Planning, Environment and Transport Committee meetings held on**

- **29 September 2026**

  **29 September 2026**

- **20 October 2026 attached as Appendix C**

**Recommendation** to be considered**:**

**Minute 50 Terms of Reference**

**20 October 2026**

**10. To adopt the Draft Minutes of the Community, Wellbeing & Place Committee meeting held on 13 October 2026 attached as Appendix D**

**Recommendations** to be considered**:**

**Minute 43 Slate Events**
**Minute 44 Stratford-upon-Avon Christmas Lights Company**
**Minute 45 Stratford-upon-Avon in Bloom**
**Minute 46 Stratford Literary Festival**
**Minute 50 Mayor's Car Update**

**13 October 2026**

**11. Fire Engines Restoration Working Group**

To note the Minutes of the Working Group held on 17 November 2026 including a recommendation to Council.

**Appendix E**

**12. Town Clerk's Open Report**

**12.1 Local Government Reorganisation - Update**
*To consider the current developments*

**12.2 Stratford-upon-Avon Strategic Partnership**
*Appointment of Town Council Representatives to Working Groups*

**12.3 Community Infrastructure Levy**
*To note the receipt of a recent payment*

**12.4 Recording, Filming and Broadcasting of Council Meetings**
*To consider the proposed Policy* **Appendix F**

**12.5 Shakespeare Institute**
*To consider a Council response*

**12.6 Standing Orders**
*To adopt the revised Standing Orders* **Appendix G**

**13. Town Clerk's Verbal Report** (if any)

**14. To receive any update reports on Outside Bodies.**

Stratfords of the World – Councillor Cleeve
CCTV – Councillor Cleeve
Stratford in Bloom – Councillor J Fradgley

**Appendix H**

**15. Verbal Ward Reports**

To receive notification of important issues, for information purpose only, on issues affecting the town.

**Date and time of Next Meeting**

Tuesday 19 January 2027
6:30pm

*C Nash*

Caroline Nash
Town Clerk
18.11.2026