



STRATFORD-UPON-AVON TOWN COUNCIL MEETING

16 September 2025

6:30PM AT THE TOWN HALL

All Members of the Council are hereby summoned to this meeting.

Recording of meetings by Press and the Public

Recording, filming and photography at meetings of the Council, which members of the public can attend is allowed as long as proceedings at the meeting are not disrupted. Recording is not allowed when the meeting has agreed to formally exclude the press and public due to the nature of business discussed. To minimise disturbance to others attending the meeting please switch your phone or other mobile device to silent mode. Unless agreed otherwise in advance, recording and reporting must take place from the public seating area and should be overt and focused on those speaking at the meeting, not other members of the public.

Presentations

Tony Guy MBE, Director at Heart of England Community Energy (Stratford-upon Avon) the UK's largest community energy company by asset size. An overview of how the company operates and the benefits it delivers to Stratford-upon-Avon and the surrounding community.

Lisa Pinkerton and Jonathan Sullivan on behalf of Widgit, a pioneering software company with a passion for symbols-based communication and the aspiration for Stratford-upon-Avon to become a Communication Friendly Town.

A G E N D A

- 1. To Accept Apologies for Absence**
- 2. Declarations of Interests (on items on the Agenda)**
- 3. To receive written requests for dispensation**

4. **Public Participation** on matters under which the Council has control or is a consultative body (subject to a time limit of 15 minutes, 3 minutes per speaker).
5. **To Approve the Minutes of the Council meeting held on 22 July 2025**
[22 July 2025](#)
6. **To adopt the Draft Minutes of the Personnel Committee Meeting held on 29 July 2025**
[29 July 2025](#)
7. **To adopt the Minutes of the Planning Consultative Committee Meeting held on 15 July and the Draft Minutes of 12 August 2025**
[15 July 2025](#)
[12 August 2025](#)
8. **To adopt the Draft Minutes of the Devolution and Local Government Reorganisation Review Group held on 19 August 2025.**

To receive the Minutes and agree the Terms of Reference for the Group

Appendix 1

9. **Standing Orders and Terms of Reference**

[Standing Orders](#)

An annual review of the Standing Orders has been undertaken. No changes suggested.

RECOMMENDATION: That the Standing Orders be adopted.

Terms of Reference

Appendix 2

An annual review of the Terms of Reference for Council has been undertaken. An amendment to the purchase/sale/acquisition of land at Point 7 is recommended.

RECOMMENDATION: That the revised Terms of Reference be adopted

10. Town Council Policies

To receive the following Policies for approval:

attached as Appendices 3-5

- Complaints Policy and Procedure
- Statement on Crime and Disorder Policy
- Safeguarding Policy (recommendation from Personnel Committee)

11. Town Clerk's Open Report

Appendix 6

11.1 Members Allowances

To consider an annual review.

11.2 Report on Virement of Funds – Organisational Review

To note the decision of the Finance and Audit Committee at its meeting on 9 September 2025.

11.3 Warwickshire Association of Local Councils – AGM

To appoint one voting member for the Warwickshire Association of Local Councils AGM.

Appendix 7

11.4 Local Government Reorganisation – Consultation

To consider response to the Warwickshire County Council questionnaire for Town and Parish Councils.

12. Town Clerk's Verbal Report (if any)

13. To receive any update reports on Outside Bodies.

14. Verbal Ward Reports

To receive notification of important issues, for information purpose only, on issues affecting the town.

15. Date and time of Next Meeting

18 November 2025 at 6.30pm

C Nash

Caroline Nash

Town Clerk

10 September 2025