

**STRATFORD UPON AVON TOWN COUNCIL
CIVIC, HERITAGE AND EVENTS
14 March 2023**

AGENDA

1. **Apologies for Absence.**
2. **Declarations of Interests** of items on the Agenda.
3. **To receive written requests for dispensation** for disclosable pecuniary interests (if any).
4. **To grant any requests for dispensation** as appropriate.
5. **Public Participation** of non-agenda items (subject to a time limit of 15 minutes).
6. **To Approve the Draft Open Minutes** of the meeting of the Civic, Heritage & Events Committee held on 24 January 2023.
7. **To Approve the Draft Open Notes** of the Website, Social Media and Newsletter sub-group held on 17 January and 07 February, 2023.
8. **To Approve the Draft Open Notes** of a de-brief meeting of the Market Forum to discuss the Victorian Christmas Market, held on 20 December 2022.
9. **Town Clerk's Open Report**
Pages 1-2 and Appendices A and B
 - 9.1 Town Hall Open Day
 - **An update will be given at the meeting.**
 - 9.2 Commemorating the reign of Queen Elizabeth II
 - **To note information provided by Councillor Curtis.**
 - 9.3 Shakespeare Schools Week 20-24 March
 - **No further information.**
 - 9.5 Shakespeare Birthday Celebrations
 - **To note the report.**

9.6 Coronation of King Charles III - 6 May 2023

- **To note the report regarding Coronation Medals for primary School Children Attached as Appendix 'A'.**
- **To receive an update regarding the proposed afternoon tea.**
- **To note that the flagpoles will be retained as part of the Coronation decorations.**

9.9 Volunteers Reception Invitation List

- **To note the report.**

9.10 Christmas Lights Switch-On

- **To note the report of the Partnership Group, attached as Appendix 'B'.**

9.11 Heritage Open Days – September 15-17

- **To determine whether to participate and, if necessary, set up a working group to facilitate this activity.**

10. **Date of Next Meeting** - Tuesday 16 July 2023 at 6:30pm