

**STRATFORD UPON AVON TOWN COUNCIL
CIVIC, HERITAGE AND EVENTS
24 January 2023**

AGENDA

1. **Apologies for Absence.**
2. **Declarations of Interests** of items on the Agenda.
3. **To receive written requests for dispensation** for disclosable pecuniary interests (if any).
4. **To grant any requests for dispensation** as appropriate.
5. **Public Participation** of non-agenda items (subject to a time limit of 15 minutes).
6. **To Approve the Draft Open Minutes** of the meeting of the Civic, Heritage & Events Committee held on 1 November 2022.
7. **To Approve the Draft Open Notes** of the Website, Social Media and Newsletter sub-group held on 25 October and 22 November, 2022.
8. **To Approve the Draft Open Notes** of a meeting of the Market Forum group held on 29 November 2022.
9. **Town Clerk's Open Report**
Pages 1 - 6 and Appendices A, B, C and D

Following a verbal agreement from the Chairman, Fiona Molloy (Fi Marketing) will do a short intro regarding her vision.

9.1 Town Hall Wedding Venue - Task and Finish Group

- **To approve the revised Town Hall Tariff (Appendix A)**
- **To receive the notes Town Hall Task and Finish Group (Appendix B)**

9.2 Civic Dinner

- **To approve the recommendation to use Shakespeare's Kitchen for the Civic Dinner**

9.3 Commemorating the reign of Queen Elizabeth II

- **To note the report**

9.4 Shakespeare Schools Week 20-24 March

- **To note the report**

9.5 Martyn's Law

- **To note the information provided by Stratford District Council regarding the introduction of Martyn's Law**

9.6 Christmas Lights Switch-On

- **To note the report following the SAG de-brief**

9.7 Shakespeare Birthday Celebrations

- **To note the proposed programme (Appendix C)**

9.8 Coronation of King Charles III - 6 May 2023

- **Whether to accept the quotation for the removal of the flagpoles from Bridge Street left up for the Coronation**
- **To approve the proposal to screen the Coronation and accept the quotation from Simpson Sound & Vision**
- **To approve financing the hire of the screen and other associated expenditure from the one off Civic Events budget**

9.9 Volunteers Reception Invitation List

- **To review the current list to update/delete (Appendix D)**

10. **Date of Next Meeting** - Tuesday 14 March 2023 at 6:30pm