



COMMUNITY SERVICES & ENVIRONMENT COMMITTEE

15 October 2024

6:30pm

TOWN HALL, SHEEP STREET, STRATFORD UPON AVON

Members of the Community Services Committee are hereby summoned to this meeting.

(Cllrs: Cleeve, Coles, J Fradgley, Hunter, MacDonald, Petrovic, Rashwan, Rolfe, Smith, Vos)

Recording of meetings by Press and the Public

Recording, filming and photography at meetings of the Council, which members of the public can attend is allowed as long as proceedings at the meeting are not disrupted. Recording is not allowed when the meeting has agreed to formally exclude the press and public due to the nature of business discussed. To minimise disturbance to others attending the meeting please switch your phone or other mobile device to silent mode. Unless agreed otherwise in advance, recording and reporting must take place from the public seating area and should be overt and focused on those speaking at the meeting, not other members of the public.

A G E N D A

1. To Accept Apologies for Absence;
2. Declarations of Interests on items on the Agenda;
3. To receive written requests for dispensation for disclosable pecuniary interests (if any);
4. To grant any requests for dispensation as appropriate;
5. Public Participation of non-agenda items on matters under which the Council has control or is a consultative body (subject to a time limit of 15 minutes, 3 minutes per speaker);
6. To Approve Draft Open Minutes of the Community Services Committee Meeting held on 2 July 2024;

7. To Adopt Draft Notes of Sub-Group Meetings reporting to the Community Services Committee:
 - 7.1 Environmental Strategy Panel Meeting held on 17 April 2024
[17.4.2024](#)
 - 7.2 Website, Social Media & Newsletter Panel Meetings held on 16 August and 20 September 2024 (these are available to members of the Committee only);
[16.8.2024](#)
[20.9.2024](#)
8. Budget Review:
 - 8.1 For reference, the Community Services Committee's year end Management Accounts for 2023/24 is attached (Appendix A) and the latest Management Accounts (Appendix B).
9. Town Clerk's Open Report:

COMMUNITY SERVICES

- a. To review Initiative applications from Slate Events (Appendix C), Stratford upon Avon Christmas Lights Company (Appendix D) and Stratford in Bloom (Appendix E). **These appendices are for members of the Committee only.**
- b. To review the Terms of Reference (Appendix F)
- c. To review information relating to seating in the Anteroom (Appendix G)

ENVIRONMENT

- d. To receive an update on the recent decarbonisation study of the Town Hall (Appendix H).
10. Town Clerk's verbal report (if any);
 11. Date and Venue of Next Meeting;

The next meeting of the Community Services Committee will take place at 6:30pm on Tuesday 3 December 2024 at the Town Hall.

C E NASH

Caroline Nash
Town Clerk