



STRATFORD-UPON-AVON TOWN COUNCIL

COMMUNITY SERVICES AND ENVIRONMENT COMMITTEE

Tuesday 22 October 2024

Meeting commenced: 6:30pm Meeting ended: 8:19pm

Minutes

Present

Councillors:

Cleeve	Coles
J Fradgley	Hunter (Chair)
Petrovic	Rashawn
Rolfe	Vos

Clerk: Victoria Flynn
Press: No members of the press were present
Public: Councillor Steve Albon was present and sat in the public area

16) **Apologies**

Apologies were received from Councillors MacDonald and Smith and were accepted for the reasons given.

17) **Declarations of Interest**

Councillor Rolfe for Christmas Lights Committee.
Councillor J Fradgley for Stratford in Bloom.

18) **To receive written requests for dispensation for disclosable pecuniary interests**

None received.

19) **To grant any requests for dispensation as appropriate**

None received.

20) **Public Participation**

There was no public participation.

21) **To approve the draft Minutes of the Community Services Committee held on 2 July 2024**

It was Proposed, Seconded and

RESOLVED: That the Minutes of the Community Services Committee Meeting held on 2 July 2024 be approved as a correct record.

22) **To note the draft notes of the Environmental Strategy Panel held on 17 April 2024**

It was Proposed, Seconded and

RESOLVED: That the draft notes of the Environmental Strategy Panel held on 17 April 2024 be noted.

23) **To note the draft notes of the Website, Social Media & Newsletter Panel held on 16 August and 20 September 2024**

It was Proposed, Seconded and

RESOLVED: That the draft notes of the Website, Social Media & Newsletter Panels held on 16 August and 20 September 2024 be noted.

24) **Budget Review**

It was agreed to consider this alongside the discussion of the Town Clerk's Open Report.

The budget review was then noted and inclusion of budget items for 2025/26 were recommended as recorded below.

25) **Town Clerk's Open Report**

Community Services

a. To review Initiatives Application forms

Slate Events (Stratford Pursuits Festival)

Due to the success of last year's event and on condition that any grant would include the requirement to promote the Town Council's involvement.

It was Proposed, Seconded and

RECOMMENDED That the £7,500 be awarded to Stratford Pursuits for free entertainment at the Festival and included in the budget for 2025/26.

Stratford upon Avon Christmas Lights Co Ltd

Councillor Rolfe as a member of the Committee had declared an interest.

Councillor Smith is the Town Council representative on the Christmas Lights Committee but was absent from the meeting, a short statement was read out on her behalf by Councillor Hunter.

Following consideration of the matter Councillors were minded to support the committee again for £27,500 and would budget for that expenditure. However, no payment would be made until after discussions had taken place regarding the future of the Christmas Lights Company Ltd to safeguard the future of a Christmas lights display in Stratford-upon-Avon.

It was Proposed, Seconded and

RECOMMENDED That £27,500 be awarded to the Christmas Lights Committee and included in the budget for 2025/26

(2) That in accordance with the preamble, no payment be made until the Town Council is satisfied that the safeguarding measures for the Grant have been adequately established.

Stratford-upon-Avon in Bloom

Councillor J Fradgley was the Town Council Representative on the Stratford-upon-Avon in Bloom (SIB) Committee and had declared an interest.

The Town Council in considering the application expressed their commitment to supporting SIB for the requested amount of £27,500 for the year 2025/25.

It was Proposed, Seconded and

RECOMMENDED That £27,500 be awarded to Stratford-upon-Avon in Bloom and included in the budget for 2025/26.

The Town Council would be requesting stakeholder reassurance from Stratford-upon-Avon in Bloom and the Christmas Lights Company Ltd and would be requesting a detailed sustainability strategy to be submitted alongside their next initiatives application.

b. To review the Terms of Reference

The revised Terms of Reference were noted and it was agreed to amend number 7.1 to 10 members for the Committee due to the addition of Councillor J Fradgley after the merge with Environmental Services.

It was Proposed, Seconded and

RESOLVED To accept the changes noted above.

c. To review information relating to seating in the Anteroom

It was Proposed, Seconded and

RECOMMENDED That a budget of £10,000 be included in the budget for 2024/25 to cover the cost of a purchase of seating from the Capulet range as quoted on Appendix G to the report.

The current furniture is to be sensitively sold and the proceeds of sale to be offset against the cost of the purchase of new seating.

Environment

a. To receive an update on the recent decarbonisation

study of the Town Hall

The decarbonisation study report at Appendix H was noted.

A verbal update was given by Councillor J Fradgley.

It was Proposed, Seconded and

RESOLVED That in accordance with clause 7.5 in the Terms of Reference, that a working group be set up and would meet 4 times per year to make environmental recommendations to the Community Services and Environment Committee.

26) Town Clerk’s Verbal Report

A verbal update from the Town Clerk was read out, regarding the great British Clean Up.

It was Proposed, Seconded and

RESOLVED That when the above working group was established, they would be asked to look into this further.

27) Date of Next Meeting

The date of the next meeting will be held at the Town Hall on Tuesday 3 December 2024 at 6:30pm.

The Chair declared the meeting closed at 8:19pm.

Chairman: